

## Committee Report to the Board

Committee Name:	Executive
Board Representative:	Jolene Makkinga
Date of Last Meeting:	January 2, 2019
Members in Attendance:	Stephanie Postuma, Jolene Makkinga, Rob Mol, Ralph Bakker

### General items for information only:

### Recent Decisions / Tasks

1. Met with the investors group to discuss recent board decision re. TAN house. Resolution below.

### Near Term Plans

TASK	% DONE	NOTES
Proper Committee Reporting	50	Started with HR and Exec. As per OACS 650 and TBCS Goals 4.1
Review of Policies with Grace	0	Any proposed changes will be brought to the board as a recommendation for ratification.
2019 School Calendar and Scheduling Preparation	20	In conjunction with committees for presentation to the board.

### Long Term Plans

TASK	% DONE	NOTES
Review of committee mandates and support	0	
Beginning to use the TBCS Vision and Mission Statements as a guide to all discussions and motions		Always ongoing

### Prayer Requests

- We ask for your prayers as we continue our search for a principal.
- We ask that you pray for guidance as we begin to pursue the possible hiring of Al Bron as a part-time principal.
- We ask that you pray for us to receive wisdom from Him as we continue to work for the school.

## Proposals to Board

Proposal 1: <ul style="list-style-type: none"><li>• That the recent decision of the board to turn down the purchase of the house next to TAN be reopened and sent to the TAN committee to work with the Investors Group and create a proposal to the board.</li></ul>
Rationale: <ul style="list-style-type: none"><li>• There was a severe lack of communication between all parties involved</li><li>• The Investors group was given certain impressions that were not relayed to the board.</li><li>• Our current board made a decision based on missing information.</li><li>• The proper process was not followed. By going through the committee, they can discuss and create a proposal for the Investor Group and motion to the Board</li></ul>
Additional Information/Suggestions: <ul style="list-style-type: none"><li>• It would be wise for the committee to meet with the Investor Group.</li><li>• We would encourage the TAN committee to take their time with this. Suggest having a proposal created with rationale in time for the Fall Membership Meeting.</li><li>• The members of the Investor Group that are also on the committee should not be involved in these discussions. They should declare a conflict of interest in the matter.</li><li>• If the proposal does include having a tenant, it would be prudent to fully research the matter to determine if our not for profit school is legally allowed to do this.</li></ul>
Proposal 2: <ul style="list-style-type: none"><li>• That the Office Administrator will have the ability to come to the Board Executive with any Policy Changes or Updates that need to be made</li></ul>
Rationale: <ul style="list-style-type: none"><li>• It would allow Grace to contact executive directly</li><li>• More efficient and direct communication</li><li>• The Board can motion to change, or not, the Policy in question quickly, allowing Grace to do her job more efficiently</li></ul>
Additional Information:
Proposal 3: <ul style="list-style-type: none"><li>• That the Thunder Bay Christian School Society changes the language in all Policies and By-laws to explicitly state that we, the TBCS Society and Board of Directors believe marriage is between a husband; male and a wife; female.</li></ul>
Rationale: <ul style="list-style-type: none"><li>• This was a recommendation from the results of SQAP</li><li>• This will make clear our martial beliefs in all our official documents of the Society.</li></ul>
Additional Information:

Proposal 4:

- That the Board Executive responds to Trenton Christian School's questions re: Allen Bron splitting his time 30 / 70 between Thunder Bay Christian School and Trenton Christian School.

Rationale/Information:

See some excerpts from the email from the Board Chair of Trenton Christian School:

"Al brought up this idea at our Board meeting last week, expressing his heart for TBCS, the need that you have, and the betterment of Christian education as a whole. We had a brief discussion together as a Board to ask some initial questions and get a sense of how things might function, but it would be helpful for us to make the best decision if you were able to provide some more details and share a bit about your situation.

Hence, I'm wondering if you could respond to some questions below, to give us a clearer understanding? We next meet as a Board on January 17th, at which point we would make our final decision, knowing that January would need to be the deadline since school budgeting and staffing needs to be in place by the end of January, for both us and you! 1) What would be the expectations / responsibilities that TBCS would have for Al? 2) Al has expressed that this would take up to 30% of his time (equalling a week each month). Beyond that, how long of a commitment would you expect Al to make? 3) What is the end goal in mind? 4) Is there a strategic plan in place if the end goal isn't accomplished within a certain time frame? 5) Has the TBCS Board discussed other possible solutions to meet the goal?"

Additional Information:

Executive will respond with a number of points:

- Our end goal will to obtain a full time principal. We will not dissolve the Principal Search Committee and will continue to pursue the finding of one for our school
- The maximum amount of time for this contract would be two years.
- We would expect Al to be responsible for governance of the school, HR/Programming, including a curriculum review, recruitment and retention and development across all areas. We would ask him to attend Board and Staff meetings, setting up the meetings for the week he is in town. There would be weekly contact with the Board Chair, Vice-Principal and the Office Administrator.
- We would employ two people in the Vice-Principal of Operations position. They would have weekly contact with Al and work with him closely while he is here. Their job duties would include managing the day-to-day operations of the school, including scheduling, tech support, health and safety issues and work on the building and grounds. They would also be the staff liaison between Al and the rest of the staff.
- Additionally, we would plan to have an intern learn under Al during his second year here, unless a principal is found for TBCS.
- Al would have a lot of support from the Board and the Board Executive. We would create job descriptions for all involved that would be very specific and would be reviewed monthly, to hold every accountable and keep communication open and transparent.