

Thunder Bay Christian School Computer Use Policy

At TBCS we believe that computer technology has both God-given uses and applications. It is the responsibility of Christian schools to educate students in the proper uses of this technology, and in the respectful use of the Internet and other computer resources. This computer use policy serves two purposes: first, as a policy document for computer use throughout the school and second, as a contract for Internet use in the computer lab, the library, and in the classrooms. This policy will guide users to use the computer equipment in a safe and appropriate manner, which will help minimize repair costs, and keep the computers functional on a daily basis. All students will be required to sign the policy document in order to use the computer equipment.

Respect for the school

In the TBCS network each student is assigned space on the server in which he/she is expected to save all of their files. Since server space is limited, students should not download large files from the Internet without their teachers permission. Having all the students accessing computers on one network has many advantages. All students can access their files from any of the computers, they can access the Internet from any computer, and teachers can easily retrieve their assignments for marking. This ease of use also has its drawbacks where students may be tempted to try to access areas of the network and folders on the network that are not their own. Students should know that network use and Internet use is logged and is reviewed by the system administrator or teacher on a regular basis. Attempts to gain access to such folders will result in the privilege of using the computers to be revoked.

Respect for God

The Internet is a vast repository of general and specific information, the majority of which is positive and can be very educational. Unfortunately, the Internet also has sites that may not be considered as having any educational value, and are not in keeping with the Christian values of this school. TBCS has taken precautions to prevent students from having access to such websites with the use of the UnTangle software which restricts access to these websites. The system administrator has the ability to control access to specific sites and/or sites that deal with a specific subject such as on-line gaming or social networking sites. The UnTangle software also keeps a log of the sites that students have attempted to access, and the computer and time the attempt was made. Even with the precautions that have been taken, there may still be times when some inappropriate material may be accessed on the Internet.

When this happens, students must remember that in all they do God is also watching over them. If students were to accidentally end up at one of these sites, it is important that they tell their teacher since the system does again keep track of all of the web sites visited by anyone using the network.

Respect for Intellectual Property

Whether it's from the Internet, a CD-rom, or some other online source, there is a vast amount of information free for the taking by anyone with access to a computer. When completing assignments, students must remember to properly reference (give credit to the author) any and all information obtained from these sources.

All students will have access to the computers in the school and will be saving their work on the Student Work drive and in Google-docs. Harming, deleting, changing or even viewing information or files that are not yours is unacceptable behavior. Respect the privacy and property of others and don't touch what isn't yours.

There are many people on the Internet who prey on the information provided by others. Therefore it is considered unacceptable for you to publish, or share, any personal information about yourself, or others, on the Internet without your parent's or teacher's permission. This includes, but is not limited to, your phone number, home address, school address, email address or information describing who you are.

I have read the TBCS Computer Use Policy and agree to its terms. I will follow the rules outlined in this policy.

Student Signature: _____

Parent Signature: _____

Date: _____