

THUNDER BAY CHRISTIAN SCHOOL SOCIETY BOARD OF DIRECTORS MEETING



Date and Time: Monday, August 19, 2019 at 8:00 p.m.

Executive meets prior at 7:45 p.m.

Location of Meeting: Thunder Bay Christian School

Devotions: Jolene Makkinga	Refreshments: Jolene Makkinga
Chairperson: Jolene Makkinga	Secretary: Stephanie Postuma
Vice Chair: Rob Mol	Treasurer: Ralph Bakker
ATTENDANCE: Allen Bron, Jolene Makkinga, Ralph Bakker, Rob Mol, Stephanie Postuma, Devin Breukelman, Arend Janssens	
ABSENT WITH NOTIFICATION: Tina Schelhaas, Charmaine Zachary	

MINUTES

1.	<u>Welcome and Devotions</u> Jolene opens in devotion and prayer	Ralph / Devin
2.	<u>Agenda Additions</u> -None <u>Declaration of conflicts of interest</u> – Rob Mol declares a conflict of interest with the Human Resource committee with the hiring process for the part-time JK / SK teacher assistant.	
3.	MOTION: That the minutes of June 3, 2019 be approved as presented. ...CARRIED	
4.	<u>Business Arising From Previous Minutes</u> – None Question: Should we use the ESV verses with memory work and verses in the classroom to remain consistent? Generally yes, though it is fine if other verses are used.	
5.	<u>Correspondence</u> – 1. Christian School Foundation 2. Letter requesting information about a former student -Allen will look through the records and will request a legal document before giving out any information.	

6.	<p><u>Principal's Report</u></p> <p>Update given on what has been happening:</p> <ul style="list-style-type: none"> -letter going out this week to Parent's, Community and Supporters -Staff meetings on August 19 and August 26 -First day of school and opening assembly is Wednesday, September 4, 2019 at 9:00 am -new playground equipment and shingle replacement has been done. <p>Christian School Foundation: Allen gives a number of stats about the program and a number of their upcoming plans</p> <p>Allen will meet with Erin and Sandra this week to finalize and confirm all timetables and assignments for Administration and Teaching Staff.</p> <p>Allen will contact the returning family, Scott and Angela Wiebe, about their membership.</p> <p>A letter will be going to out tomorrow to families with students in Grade 3 to let them know the placement of their child.</p> <p>Program: High School Courses. Researching the connection with on-line education for Math. Exploring doing a pilot project with Grade 8 students. Also looking at a High School connection with a school in Southern Ontario for shared online learning and a combined mission trip.</p> <p>Promotion/Advancement:</p> <ul style="list-style-type: none"> -Allen is going to speak to Leo about tech upgrades. -updating school website -reviewing communication process between school to parents and community -review of the SQAP Survey Report to identify action items that can be addressed in the next two years. <p>Parent Quote "The school truly strives to engage the students in a way that encourages a Christian worldview as they interact in the world and the community. This grounds them in the truth of the gospel but doesn't shelter them from the realities of the world around them."</p> <p>The development of the curriculum foundation framework based on the Teaching for Transformation discipleship characteristics.</p> <p>SQAP Action Items: new parent orientation/integration into community, student support, review and following policies, volunteer recruitment, building and grounds.</p>	
7.	Coffee Break / Refreshments	

8.	<p><u>Business from Committees</u></p> <p>1. Human Resources</p> <p>Rob Mol leaves the room due to a conflict of interest.</p> <p>Allen Bron from the Human Resource Committee will be recommending Kristen Mol for the position of part-time JK / SK teacher assistant. This will be done through email through the HR committee and then brought to the Board.</p> <p>2. Principal Search Committee</p> <p>Will be resuming meetings in September.</p> <p>3. Finance</p> <p>Financial update given.</p> <p>4. Maintenance / Transportation</p> <p>New playgrounds going in. Allen Bron brought up a number of suggestions of other maintenance items around the school that should be taken care of. Need to review insurance, liability is currently at \$1,000,000.</p> <p>5. Promotion</p> <p>A number of different fundraiser options were brought to the Board. Jolene is going to send a letter to the membership about all the different fundraising plans. Radio Ad: The UCB ad needs to be updated. Allen is going to take care of this. A letter will be going out to all the churches encouraging pastors to increase prayer for the school and speak on it from the pulpit.</p>	<p>Note: For future job interviews, it is essential that at least one Board member is there.</p> <p>Allen Bron Stephanie Postuma</p>
9.	<u>Matters Outstanding:</u>	
10.	<p>Adjournment</p> <p>11.1 Motion to adjourn is Carried (Arend / Rob)</p> <p>11.2 Time adjourned: 10:44 p.m.</p> <p>11.3 Charmaine closes in prayer</p>	<p>Next meeting (tentative): Tuesday, September 17, 2019 Refreshments:</p>