



Preamble:

The Board of Directors of the Thunder Bay Christian School Society agrees to the establishment of an Affordable Christian Education Committee under the following terms:

1. Specific initiatives of the TBCS ACE committee shall remain in harmony with the principles as outlined in the Constitution and By-laws of the school society and the Thunder Bay Christian School Mission statement.
2. The Board considers and honours the intent of the TBCS ACE committee as it pertains to the financial interests of the Thunder Bay Christian School Society.
3. The TBCS ACE Committee informs the Board on matters relating to the solicitation, acceptance, and administration of gifts.
4. Funds will be allocated within the intent of the establishment of the TBCS ACE Committee, and the committee will liaise closely with the Board to ensure that the mandate of the TBCS ACE Committee is honoured.

Mandate:

It is the mandate of the TBCS ACE Committee to establish a structured giving program aimed at increasing enrolment by reducing the tuition amount required from parents enrolling their children in the Thunder Bay Christian School. The ACE Committee recognizes that there is relationship between higher tuition and decreasing membership at TBCS and strives to make Christian Education more affordable by collecting funds to directly offset tuition. The TBCS ACE committee agrees that the following articles will govern its activities from this date forward:

Article No.

1. The committee agrees to implement and maintain a sustained giving program by way of accepting regular deposits and lump sum amounts into a bank account, separate from the TBCS operating account.
2. The committee agrees to grow this account by way of requests and promotion activities centered on a regular deposit program.
3. Funds accumulated with interest will be available to the TBCS finance committee once a year.
4. Funds available annually will be used to offset the yearly TBCS tuition fee.
5. Funds collect by the TBCS ACE Committee shall not be used to offset budget deficits or shortfalls.
6. Funds collected under this mandate cannot be used towards any membership or enrolment fees required by the TBCS or any other program. Donors under this program are not entitled to any voting rights or other membership privileges.
7. Funds collected under this program will be administered under the direction of this mandate and the governance of the TBCS Board.
8. The TBCS ACE committee will have as a minimum, five members including one board member and one finance committee member.
9. Individuals considered for service on the TBCS ACE Committee must be approved by the Board
10. All fees and charges incurred during the establishment and maintenance of this program will be paid from the monies collected under this program.
11. Changes to this mandate will require:
 - a. A motion passed with a two thirds majority by this committee
 - b. A motion passed by the TBCS Board



Meetings:

1. Meetings will be held as required by the committee.
2. All information gained by members of this committee will be considered to be strictly confidential.
3. Minutes of each meeting will be provided to the TBCS Board.

Reporting to the Board

In addition to providing the Board with the minutes of each meeting, the TBCS ACE Committee will provide the Board with a annual financial and administrative report. This report will contain the following:

1. List of current ACE Committee members
2. List of active contributors to the program
3. Current ACE Program fund balance
4. Expenses incurred by the administration of the fund