

Leader of Principal Duties Report: Board Meeting November 21, 2017

1. SQAP- Implementation Plan

At the last meeting the board was given a potential implementation plan of the recommendations of the School Quality Assurance Program completed last spring. This plan will be given to the new board members. Some of the recommendations are already being worked on and new ones should be assigned to members as required.

2. MAP

The school is registered to take part in this student testing process and we are receiving the training materials in preparation for the tests in January. I went to a workshop at the convention that talked about all the different ways that the tests can help indicate the areas where students at our school are both strong and where some improvements in our curriculum can be made.

3. Edifide Convention

The staff would like to thank the board for the opportunity to attend the Edifide convention again this year. The teachers who attended the convention will be sharing their workshops with the rest of the staff at our upcoming staff meetings so that we can all benefit from the time spent at the convention.

4. Criminal Record Check

There has been a number of questions recently regarding who needs a criminal record check, how often it needs to be renewed, and who should pay for the check each time. A policy can be developed, but these questions need to be answered before that policy can be developed.

5. TRIP

At the membership meeting the question of where the TRIP money could be spent was raised. There have been some questions raised by parents as to if and when the doors to the school locked during the day. The parents were concerned for the safety of the children with all of the recent events that have occurred. A possibility could be for the money to be spent by maintenance on an electronic locking system for the outside doors at the school. It is impractical to have someone go around the school unlocking and locking the doors during each of the recesses and at the beginning and the end of the day.

6. PSW Supply

Recently the HR committee interviewed Arlene Veurink for the position of supply PSW for the school. The HR committee recommends that Arlene be accepted for this position and that she be trained by the present PSW at the earliest convenience. Interest was also

expressed by another parent to be a volunteer who could come to the school and assist in the care of the student. The parent is not a PSW and is not asking to be reimbursed for the time spent at the school.

7. Michelle Bolt

Michelle has recently met with me and made a request to adjust her schedule. She accepted a full-time position at the school last year, and is expected to return to that position in the after her leave of absence in January. Due to some family concerns she has requested that her time be reduced from 100% to 60%. She has been told that if she chooses to reduce her time that she cannot simply request to get it back in the upcoming year. This request does not create a problem in filling the time in the classroom. There are teachers on the present staff who could very capably and willingly take up the time in the classroom. This request does create some problems in the scheduling of the day for the grade 1 and grade 2 students. Some possibilities can be presented IF the board decides that the request made by Michelle is feasible and acceptable.

8. Binderup Family Request

The Binderup family has expressed some educational concerns for their daughter and that the student may need to be evaluated professionally to determine where her needs are and how they can be addressed. There is a cost to the testing and the school has, in the past several years, provided some assistance to offset that cost.

9. Grade 8 Trip

There are 4 parents that have expressed interest in being a chaperone on the grade eight trip. There are 6 girls and 3 boys in the grade eight class that will be participating in the trip. With these numbers there is really only the need for one male and one female chaperone. The school recommendation for the younger grades is one parent for every five students. There may be some questions as to who is selected to be a chaperone and why that person was selected.

10. French Schedule

The possible change to the French schedule is largely dependent on the decision that will be made regarding the request made by Michelle Bolt. During this year we increased Miss Strydhorst's time to allow her to stay in the grade one class to complete the math lessons with her own class. In order to allow that to continue in the new year when Mrs. Hamilton returns it will be necessary to adjust Miss McCutcheon's time so that she can continue teaching the grade three French rather than Mrs. Hamilton taking that over. Some other possibilities in this area will be presented to the board at the meeting.