

Leader of Principal Duties Report: Board Meeting November 20, 2018

1. Special Needs Equipment

In the special needs room and the basement we have a number of pieces of equipment that were used for several of our special needs students. The equipment is owned by the school, but now the pieces are sitting there unused. The question is whether they will be needed again? Could the equipment be of some benefit to someone else?

2. Maternity Leave Positions

Diana Hamilton had her baby much earlier than expected and the grade 1 and the grade 3/4 positions needed to be filled. There were teachers on staff that had indicated they would be interested in filling those positions and they are now currently teaching in those classrooms. Contracts have been given to the teachers and both have already been returned.

3. School Donations

The board needs to look at how donations to the school from wills or Christian Stewardship Services are acknowledged. The school currently mentions their names at membership meetings and their names are put on a plaque that hangs outside the gym entrance.

4. Christmas Program

The school Christmas program has been scheduled for Thursday, December 20, at Hope Christian Reformed Church.

5. First Aid Course

The school held its first aid course on October 25 and 26. Everyone who attended was able to get certified and we have a record of the certified staff kept in the office.

6. On-line Courses for grade 11/12

The school presently has one grade 11 student that is taking some on-line courses through AMDEC while she registered at T.B.C.S. There is the possibility that one more student may be requesting this for the second semester. The board needs to think about if this is something they want to consider. We are technically a JK- Grade 10 school and if this continues in the coming year then the students will need to be graduated out of our school. Also, the cost of the administration of this needs to be considered.

7. Staff Evaluations

Allen Bron came to the school on November 2 – November 5 to complete the teacher evaluations. He will be sending a copy of his reports to each of the teachers for them to review, and then will send a copy to the office to be put into each teacher's file. Allen

stated that he really enjoyed his time at the school and seeing everyone at the pancake breakfast.

8. Grade 8 Trip & Chaperones

The tentative dates for the grade eight Toronto trip will be Monday, June 3 to Friday, June 8, 2019. We would like to confirm the chaperones as soon as possible. A note will be sent home requesting all those who are interested in being a chaperone to inform the school. At the next board meeting in December we would like to confirm the chaperones.

9. Office Correspondence

Committee Members list

Board Moral Code

2019 Serve request